

## Dunlap Music Boosters Meeting

### Minutes for March 10, 2015

**Attendance:** Officers present included: President Sheri Byrne, Vice President Linda Smith, Secretary Dianne Gootee, and Treasurer Krista Hoerr. Directors Jason Shea, Jen Reece, and Robin Hunt were present. Others in attendance included: Leah Crosman, Dianne Klumpe, Michelle Unser, Theresa Holshouser, Charles Webber, Theresa Schindler, Nathan Ruby, Melissa Ruby, Frandy Raso, and Tonya Lang.

**Call to Order:** The regular monthly meeting was called to order by President Sheri Byrne at 7:10 pm in the DHS Library.

**Secretary's Report:** The meeting minutes from February were presented and could also be viewed online. Frandy Raso motioned to accept the minutes. The motion passed.

**Treasurer's Report:** Krista Hoerr provided the latest financial statements:

Beginning Balance	\$ 79,555.47
Receipts	65,927.97
Expenses	(104,375.01)
Ending Balance 3/10/15	\$ 41,108.43

Krista said that there is currently \$29,677.50 total in checking and savings. The difference from the \$41,108 is the amount in the trip account.

Charles Webber motioned that we approve the treasurer's report. It was seconded and the motion passed.

### Committee Reports:

Butter Braids, Pizza, and Cookie Dough: Linda Smith reported that most forms were turned in by yesterday. She received a few more today and the numbers will be turned into the company tomorrow. The food arrives March 19 at DHS at approximately 1:30 and will be located in the back hallway by the band room. It is easy to organize as it's pre-packaged by student in advance by the company. Pick up will be between 3:00-5:30 and we decided not to order any extras to sell randomly. It was decided at the meeting that the very last time to place an order is tomorrow by 9:00 am.

Jazz Band Festival: Tonya Lang reported that the food was fine in the concessions. She recommends in the future not to serve hot food (ie. Hot dogs, nachos, etc.) due to the need to pay Wanda Davis to be present as a trained food supervisor. The sales of these items did not cover the cost to pay her. Admissions went well.

America's Freedom Cards Fundraiser: Jason Shea said we are down to the last box to sell or 400 remaining cards. There is an app to put this card on your phone. Krista Hoerr said that our cost so far was \$7.00 per card (or \$2,250 + \$108 for the Samsung Galaxy prize) and we can only distribute, to the students, our profit from this fundraiser. It was stated that each family of students going on the band trip, is required to sell 8 cards. When all cards are sold, each student will get \$6.50 per card toward the cost of their band trip. There is also a prize offered to the student with the highest sales. They will earn a Samsung Galaxy. This requirement will get them all sold and provide the advertised profit for each student. Leah Crosman asked why this was mandatory and that's because this will make sure all cards are actually sold. Technically, this is a band fundraiser, not a Music Boosters fundraiser. Then we brainstormed how we could get all of the remaining cards sold. A schedule was set up to sell the cards before upcoming events and volunteers to staff the Band concert, National Honor Society Induction, the Choir concert, and the contest play. Forms are also on the website and it will be put in the announcements.

Dianne Klumpe had a general fundraising question concerning the possibility of getting a schedule at the beginning of the year for all upcoming fundraising events so families could plan ahead. The Music Boosters does have regular events such as the holiday greenery and Butter Braid sales. Jen Reece summed up our fundraising efforts as, in a trip year, there are many events so there are plenty of opportunities for the students to raise money for their trip. Every other year, we have regular fundraisers as stated above to help out the general Music Boosters fund. Sheri Byrne said she would provide the new president this information. Dianne Klumpe volunteered to be the Fundraiser Chair for next year!

Fine Arts Night: Food requests and volunteer sign ups will be going out soon.

### **Old/New Business:**

Used Equipment Sale: Theresa Schindler presented information about possibly holding a sale of this type next fall. Items such as instruments, shoes, etc. can be put in the sale. As an example, 10% profit on instruments goes to the Music Boosters and 90% goes to the individual owner selling the item. These percentages can be adjusted as we determine as a group. We have a set time for the sale, fill out forms on each item, open the sale, and set a certain time to pick up items after the sale if they have not sold (if unsold items are not picked up, they are considered donated). A good time for the sale

would be in the fall after the band directors begin recruiting the 5<sup>th</sup> graders to play instruments. New students can be encouraged to come to the sale to find instruments in good shape. Linda Smith stated that the MB needs to get a bigger percentage of the profits for all of the effort that would go into the sale. Theresa stated that the profit would be good since these are big ticket items but of course, the MB could set the percentages prior to the sale. The questions were asked if the band directors would be willing to inspect the instruments and what would we do with the items that do not sell and are donated. It was suggested that a committee be formed to pursue the sale idea and maybe we need to discuss this opportunity with the band directors. It is nice that Theresa Schindler has seen this type of sale work through her hockey experiences.

Contest Play Expenses: Robin requested that the MB cover the costs of pizza on Friday night for approximately 50 people as the students and chaperones are paying for the cost of the hotel and all other food for the state tournament. Robin said that any amount towards the pizza is appreciated. The theatre budget is covering costs associated with the play rights, bus, bus driver hotel room, truck rental to transport the stage pieces, plus mileage of 147 miles each way. The motion was made to pay up to \$200 toward the cost of the pizza by Frandy Raso. The motion passed.

State Music Contest Costs: Jen Reece asked for help to cover the weekend hotel for All State Honors Choir/Band/Orchestra held in Peoria recently. In the past, these expenses were covered by the school district and they were surprised this year with last minute notice that it would not be covered. The students are in rehearsals until late at night and begin very early in the morning, so this is why hotel rooms are necessary. In the future, we can discuss that the kids will pay this cost but they will have a difficult time this year paying for the entire cost out of their budget. The cost is approximately \$1,329.28. It was thought that the district covered IHSA events of different types (like swimming this year), so the MB requested more detail to discuss this topic next month.

Request for an Additional Band Trip Chaperone: The band directors are requesting to bring an additional chaperone on the band trip to Orlando this spring. The officers and directors approved this request by majority vote. If more information is needed, please contact Sheri Byrne.

Large Expenditure Items: Sheri Byrne requested information be brought to the MB concerning any large budget items for the near future. Jen Reece said that the 1960 grand piano needs an overhaul as it hasn't had any work done to it. It was purchased from a college for \$5,000. She is in the process of obtaining a formal estimate but refinishing and refurbishing should cost approximately \$23,000-25,000 and it will be gone for a year. We will need to rent a piano in the meantime. We will not need to perform this maintenance again in our lifetimes. The sooner we get it in, the sooner we will get it back, which would be nice for the spring concert in 2016. A new 9 foot concert

grand piano would cost \$150,000. We need to put down 1/3 of the cost when they take the piano. We were gifted \$400 from the 50/50 event in the fall, plus Jen has many ideas for fundraisers like selling keys and having alumni concerts. We could charge a real admission to our concerts.....\$10 per person could easily mean \$10,000 in profit. The piano people may possibly have a loaner we could use. Jen will ask the district to chip in also. This piano company also takes care of the pianos at U of I, Weslyn, and Milliken. Jen said we need a commitment from MB of \$8,000 now to get the ball rolling. It was asked how many more years we could get out of this piano and Jen said it is absolutely needed now!

Trailer Purchase Update: Jason briefed those present on the request to purchase a single, large, gooseneck trailer instead of having 3 separate trailers. Because of the height and length of the purposed trailer, we could get all of our equipment in on the planned two levels. This requires a special vehicle to pull the trailer and the school district has committed \$25,000 to put toward a vehicle. Jason said this amount will cover the cost of the vehicle. We will need to add a generator for \$275 and sponsorship levels will be printed on the outside of the trailer. The total cost will be approximately \$26,000 which includes interior modifications and lettering.

There is a six week build time necessary and we need it by the beginning of the summer in order to complete the modifications in time for marching band season at the start of school. The walls on this trailer are thicker which is a plus, and it has low wheel wells. Charles Webber commented that Jason Shea has done due diligence to get the best trailer for the money. The school district will insure the trailer. The plan is to sell one of the existing trailers and put the proceeds toward the cost of the new trailer. Jason is requesting that the MB commit to pay for half of the total cost or \$13,000. The remainder will be raised through sponsorships. Fifty percent of the total is required to order the trailer.

Krista estimated our upcoming monetary needs to be:

\$1,000 for IHSA

200 for pizza for theatre

2,000 for next year start-up costs

It was asked if we need to leave a cushion in our accounts and we need to know the sponsors before officially ordering the trailer. Jason said he is working with Nathan Ruby and we should know the sponsors within the next four weeks.

Charles Webber made the motion to provide the band directors with \$13,000 to order the trailer as long as he can get \$13,000 in sponsorships. It was seconded by Tonya Lang.

Nathan Ruby said that our goal is \$50,000 of which the MB is contributing \$13,000 and the school district has committed \$25,000. All voted in favor and the motion passed.

Charles Webber motioned to allow \$8,000 to get a firm estimate and proceed on the refurbishing of the grand piano. Frandy Raso seconded. All voted in favor and the motion passed. Charles Webber suggested that we think about next year as a big fundraising year.

Other: Krista Hoerr said that if anyone needs a tax exempt form, they can get it from her. If anyone needs a reimbursement, the request form is on the Eagle Music website. Just print it out and get it to her.

### **Directors' Reports:**

Jen Reece (Choir): A huge thank you to the kids and parents that worked at the junior high music contest at ICC on Friday night. The kids gained service hours. Check out the mural outside the choir room. We paid for the supplies and Dan Challacombe painted it. Can we give him a gift certificate for dinner to thank him for the efforts? Linda Smith suggested that we get donations and not take money out of the MB funds. She will organize this.

The ROE (Regional Office of Education) is asking if we could fund and be a sponsor for the day for Art in the Park. One day costs \$135 and we use two stages and risers. Frandy Raso motioned that we fund our day at a cost of \$135. The motion was seconded and passed.

The choir concert is on March 26<sup>th</sup>.

Jill Potts and Jason Shea (Band): Jason said that Jill was very appreciative of the flowers from the MB and sends her thanks. The band concert is March 23<sup>rd</sup>. The Mid-Illini Festival Concert is this Thursday at 6:30 and there is no cost to attend.

Robin Hunt (Theatre): The contest play will be performed at Dunlap on March 18.19 at 7:00 pm both nights.

The next Music Boosters meeting will be held on April 7 at 7:00 pm. Our meeting was adjourned by President Sheri Byrne at 8:57 pm.

Respectfully Submitted,

Dianne Gootee

