**DUNLAP HIGH SCHOOL MUSIC AND THEATER BOOSTERS**

**BOARD MEETING MEETING MINUTES**

**Wednesday, December 6, 2023 at 7:00pm via Zoom**

1. Call to Order by Jami Webster Hall at 7:06pm
2. Attendance-Board Members Present were Jami Webster Hall, Gauri Kulkarni, Geoff Kammerer, Sarah Kammerer and Jenni Paustian, Directors present were Jen Reece and Jill Shea; Guest present was Amy McClaren
3. Officer Reports
   1. Secretary-(tabled due to lack of quorum)
   2. Treasurer's Report- (tabled due to lack of quorum)
   3. Vice-President-no report
   4. President-Jami Webster Hall reported that we are still looking for a theme for the February 24, 2023 trivia night. Only idea thus far is “Solar Eclipse of the Heart” which students might not get. Discussion had that we have had a good response from donors recently as well as CAT matching donations, but there was one complaint through Facebook messenger about the link on EagleMusic for donations. There is also an issue knowing who donates through the site as the donations go into the bank without a name. Geoff will work with Jenni to create a Jot Form (such as was used for the Greens fundraiser) and we will use the Square link on the EagleMusic site, so that we have a better way to track donor info and so that we can better confirm/approve donations when CAT inquires about their match. We agreed that we will recognize parent donors who secure a CAT match at the donor level of the entire donation with an asterisk that there was a CAT match.
4. Director and Standing Committee Reports
   1. Band-Jill Shea reported that they had a very nice concert on 12/5/23 and are gearing up for many basketball game performances; Geoff reported $561 was collected at the Band concert in tickets which included one $100 donor who we will recognize on EagleMusic
   2. Orchestra-no report; but Jill Shea said the Orchestra concert was also very nice and Jenni will post a clip on EagleMusic Facebook
   3. Theater-Willis Barber provided information to Jami that they are preparing for the musical (January 19-21 Once Upon a Mattress) and that things are going well
   4. Chorus-Jen Reece thanked parents, students and guests for a successful Madrigal Knight 2023; Chorus concert is 12/12/23 (Jami and Jenny Carmean will collect tickets)
   5. Public Relations-Jenni reported out on the complaint she received about difficulty donating through the EagleMusic website and discussion was had about parents/board members who attend music/theater events submitting photos so that we can post on social media
   6. Fundraising-Annette submitted a report in writing that the Chipotle Restaurant Night raised $137.45; we should be receiving a check from Weavers from our Nov. 6th restaurant night soon; the Music and Theatre Merchandise online store will remain open the rest of the school year and has raised $210.46 (check will be mailed when the online store closes). Lost Art moved to 6001 N Knoxville, Suite 104, Peoria, IL 61614. Sarah reported out that all greens from the Greenview fundraiser were picked up and we had a late order that raised another $100.00 in profit. Sarah suggested looking into CAT’s program wherein CAT donates $100 per employee who volunteers at least ten hours of time to an organization.
   7. Special Events-no report, but events will pick up in Spring 2024
5. Old Business-none reported
6. New Business-Jami asked members to look ahead and determine if they will keep their board position; Jenni suggested that we determine a project on which to spend funds since our bank account looks healthy and we have money we can spend. Sarah suggested the Directors submit a wish list and to that end, Jami will email the Directors asking them to submit a wish list. Discussion that there are equipment needs, particularly in Orchestra, as Jason Shea owns much of the equipment that the Orchestra uses. With two Directors retiring in the coming years, it is imperative we understand equipment needs. Discussion was had about keeping meeting on 1-2-24 despite that school is not back in session and those board members in attendance agreed we would keep the meeting on schedule.
7. Adjourn-Meeting Adjourned at 7:39pm

**NEXT MEETING January 2, 2024 7:00PM VIA ZOOM**