

Dunlap Music Boosters Meeting

Minutes for November 5, 2013

Attendance: Officers present included: President Sheri Byrne, Vice President Linda Smith, Secretary Dianne Gootee, Treasurer Krista Hoerr. Directors present were Jill Potts and Robin Hunt. Others in attendance included: Kevin Curtin, Michelle Unser, Lisa Lewis, Charles Webber, Nathan Ruby, Brian Jensen, Theresa Holshouser, Karen DeHeer, and Ronda and Chris Matthewson.

Call to Order: The regular monthly meeting was called to order by President Sheri Byrne at 7:03 pm in the DHS Town Center.

Secretary's Report: The minutes from October, as emailed to the club, were approved by a motion by Michelle Unser and the motion passed.

Treasurer's Report: Krista Hoerr presented the latest financial statement:

Beginning Balance	\$ 19,481.05
Receipts	1,062.54
Expenses	(445.47)
Ending Balance 11/5/13	\$ 20,098.12

Net profits from the choir concert admissions was \$ 860.00. Krista also presented a concise budget for 2013-2014 showing the 2012-2013 financials and the actual year-to-date numbers so far. Just for clarification, Dianne asked what were the line items for End of Year Awards and Senior Dinner. The End of Year Awards is for the ceremony held in May for year end honors and senior awards for the band, choir, and orchestra. The Senior Dinner is expenses related to a dinner held prior to the awards ceremony for seniors only.

Discussion was held to make sure that any senior theatre participants are also invited if they are not already in band, choir, or orchestra. Charles Webber moved to accept the monthly statement and the budget reports. Both were seconded and approved.

Krista also stated that her records are due to the auditors by November 15 as are all clubs within the district.

Committee Reports:

Greenery Sale: All greenery orders were due today. Ms. Reece challenged all of her students to sell at least one item. Ms. Potts said that the number of forms she collected today seemed approximately the same as in previous years.

Butter Braids: Robin Hunt said the dates are as follows:

March 3 order forms go out; March 17 the forms are due back; Products arrive April 7. The company is offering a new double chocolate butter braid this year. Pizzas will be sold also.

Fundraising/Restaurants: Linda Smith will set up a fundraiser at Chick-Fil-A. Dianne Gootee said that her husband, Michael, will ask the owner of Kouri's Pub if they would host a spring fundraiser. The jazz band could also possibly play there.

Jazz Band Festival: The Jazz Band Festival at Dunlap is February 8th.

Old/New Business: Jill Potts requested we pay Mr. Bainter for the time that he volunteered this season to the marching band. He helped the band, beginning in August, for over 100 hours of time.

The music boosters does pay Mrs. Stewart an hourly rate for the time that she accompanies the choir, for solo/ensemble, and IMEA. She bills her time at the end of the year and last year the expense was \$ 630.00.

Kevin Curtin motioned that the boosters pay Mr. Bainter \$ 599.00. Jill said that they need help and cannot put together a marching show of this caliber without lots of help. It was brought up that the school district might pay Mr. Bainter or someone else to help. Jill said they are collecting data now to justify paying someone in the future. Why is it not currently paid by the district for an accompanist and band helper since they are necessary to our programs? Superintendent Jay Marino will be attending our February 4th meeting so this is a question we could propose to him. Following discussion, the motion passed.

President Sheri Byrne said that there was a request that the boosters pay for the end-of-season marching band celebration, ice cream social provided by Barrack's Cater Inn. Last year was the first celebration like this because the kids put in so much time and effort that it was felt they be recognized and share their awards from the season. The cost last year was \$ 390.00 for 200 people and was paid out of the money the band earned from marching in parades. This year we were not asked back to perform at the parades so we do not have the money to cover this cost. The cost for this year is \$390.00.

Brian Jensen made the motion to pay the invoice to Barrack's to cover the ice cream social expense. Kevin Curtin said that it is appropriate to have this type of expense in the budget going forward. The motion passed.

Sheri Byrne said that from here on out, any expenditure greater than \$ 250.00 must have a request made to the music boosters at least three days prior to a meeting per the by-laws. The by-laws were last updated in 2006. Since the by-laws are a number of years old, Sheri will have the directors review the by-laws and then email them out to the booster members.

Just to clarify the rules, if an item or event is budgeted for, a funds request does not need to be completed. Only non-budgeted items need to have a completed funds request.

The question was brought up concerning year end celebrations and if the music boosters wants to fund the celebrations for each group represented in the boosters club. Charles Webber asked how many groups do we actually support and the following were listed: Theatre, Choir, Band, and Orchestra. If we do add these type of celebrations to our budgeted items, then we need to consider the amount of additional fundraising needed to cover the added expenses. Maybe we need to define exactly what we are supporting.

Sheri Byrne brought up an issue that has recently come to her attention concerning the first football game that choir students and parents volunteered in the concessions as a fundraiser for music boosters. Ms. Reece told Sheri, and provided email communications, showing that we were asked by Mr. Crider (the DHS Athletic Director) to volunteer and were promised earnings of \$350.00 per concession stand plus half of the concessions profit, of which the group could possibly earn up to \$ 2,000. We have subsequently been told that the music boosters will only be receiving \$ 700.00 from the athletic boosters. Dianne will make some phone calls to the athletic boosters and write a letter to Mr. Crider to get more information concerning the discrepancy of the funds. We have had some trouble getting money from the athletic boosters in the past.

Brian Jensen has an idea for a fundraiser. Last year he produced a DVD of the end of year marching band power point and the photo slide show and gave a copy to each band student. This year or in the future we could take a \$ 5.00 (or other amount) donation for any student or parents who would like a copy. Everyone agreed that this was an excellent idea.

Directors' Reports:

Robin Hunt (Theatre): The musical is underway with a cast of 55 incredibly talented kids, a crew of 20, and there will be more students involved in the orchestra pit. There

is a parents meeting on November 14 at 7:00 pm in which volunteers will be recruited for various committees necessary to put on the show.

Jill Potts (Band): Jill is taking a small pep band on Saturday to the boys and girls cross country state meet (over half the cross country team also participates in band). She needs more brass instruments to come along. They are leaving at 9:15 am and will get back around 1:00 and Jill will provide donuts for the kids.

IMEA asked if we would host the jazz festival in November 2014 (it will be held the first Saturday of the month). We would love to host as we make money and it's easy for our own kids to attend being at our home venue. It is work though and we need lots of volunteers to help, but the kids could earn money toward the band trip.

The status of the whiteboard request was discussed. Jill told Mr. Welsh that the request to the music boosters to purchase the whiteboard was denied because it was not in our policy to provide classroom supplies that are provided for other classrooms. He said that the district would pay for half of a whiteboard. Dianne will write a letter to Mr. Welsh stating that we believe the school needs to provide teaching supplies to the Band program like it does for all other teachers. The whiteboard costs \$ 1,000.00.

Jill introduced Katelyn Holshouser who presented the idea of Dunlap hosting a marching band competition next fall. We would need lots of volunteers to pull this off but attendance would be high and it would be a great fundraiser for our program. It was proposed that it should not be held near the same time as the jazz festival when we would be relying on many volunteers for that also. This is in the discussion phase but Katelyn said she would coordinate the event with her mother.

IMEA is this weekend with 29 students from band, choir, and orchestra participating.

Jen Reece (Choir): No report.

The next Music Boosters meeting will be held December 3rd at 7:00 pm.

Brian Jensen motioned to adjourn the meeting at 8:03 pm.

Respectfully Submitted,

Dianne Gootee