

## Dunlap High School Music & Theater Boosters Meeting

Minutes for December 5, 2017

### Attendance:

Board Members present included:

Officers: Brian Jensen, Leah Crosman;

Committee Chairs: Suzi Finkenbine, Tim Roberts, Mandy Bennett

Director's in attendance: None

Others in attendance: None

**Call to Order:** The regular monthly meeting was called to order by President Brian Jensen at 7:04 pm in the DHS Town Hall.

**Secretary's Report:** In Michelle's absence, Mandy Bennett volunteered to record the meeting minutes. Minutes were reviewed; Tim motioned to approve which was seconded by Suzi.

**Treasurer's Report:** Leah reviewed the two Treasurer reports -

Beginning Balance	\$12,113.38
Receipts	26.38
Disbursements	<u>(1,956.00)</u>
Ending Balance	\$10,183.76

1. Donations/Dues – We are positive in the fundraising gap, will move \$4,000 into savings for next year.
  - a. MySchoolBucks - takes 2 weeks to show up there is \$5 in there now which was Leah's test
  - b. Amazonsmile - set up now shows music booster
2. Restaurant Fundraiser – no checks have come in to date
3. Holiday Greens Fundraiser – bill was not received so contacted Greenview directly and paid the amount due in full; made \$1,064 profit, budgeted \$1,500
4. Whole Note Plaque – Fast Signs: music boosters has a separate account under 501c – mention when ordering for music boosters – they will ring it up under our account
5. Have not received the last few bills through the school mailbox, therefore, contacted the business directly and made the appropriate payments.
6. IMEA lunches – Is Boosters covering for State?

**Vice President Report:** None

### President Report:

1. Booster Goals – The budget still shows a positive remainder of \$17.66 after moving the \$4000 to savings for trip expense accrual
2. Bylaws – 1<sup>st</sup> draft February
3. Ken -revising fundraising – need to begin
4. Description of our Booster Roles due by Jan 5<sup>th</sup> to Brian. He sent out an example of what he wanted.
5. Spirit Wear needs two people to run – might need to be its own committee? Under fundraising

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### **Director's &/or Liaison's Reports:**

#### Band (Jill Potts/Suzi Finkenbine):

1. Winter Concert on 12/12/17

#### Choir (Jen Reece/Mandy Bennett):

1. Winter Concert on 12/7/17
2. MadJazz Tour 12/8/17

#### Theater (Robin Hunt/Charles Webber): None

#### Orchestra (Jason Shea/Brenda McFadden):

1. Winter Concert on 12/12/17

#### Public Relations (Tim Roberts):

1. Needs pictures from Choir concerts and Madrigal Knights
2. Needs someone to take pictures for each group
3. Website pages are very band heavy
4. Let Tim know if there is anything you want posted or shared on the booster page
5. Add booster meetings to calendar – no reminder for tonight's meeting

#### Fundraising (Tonya Fant):

1. Unable to locate information on Butterbraids
2. Restaurant Fundraiser at Last Chance: Dec 20<sup>th</sup> 5-8 pm
3. Restaurant Fundraiser at Hickory River: Jan 16<sup>th</sup> – 10% of all sales from 4pm – 8pm – no flyer needed

### **New Business/Unfinished Business: None**

Tim motioned to adjourn the meeting and Suzi seconded. The meeting was adjourned by President Brian Jensen at 7:48 pm.

Respectfully Submitted,  
Michelle Gross  
Secretary, 2017-2018