

Dunlap High School Music & Theater Boosters Meeting

Minutes for November 1, 2016

Attendance:

Board Members present included:

Officers: Brian Jensen, Tim Roberts, Krista Hoerr, Michelle Gross;

Committee Chairs: Dianne Klumpe, Charles Webber

Director's in attendance: Jen Reese, Jason Shea, Jill Potts

Others in attendance: None.

Call to Order: The regular monthly meeting was called to order by President Brian Jensen at 7:05 pm in the DHS Town Center.

Secretary's Report: Michelle informed the group that the minutes for the September & October meetings were sent to Greg Crider. The meeting minutes from October were presented highlighting the two corrections from the draft. Dianne Klumpe motioned to approve with no modifications and was seconded by Charles Webber.

Treasurer's Report:

Beginning Balance	\$11,178.57
Receipts	10,285.00
Expenses	<u>3,689.68</u>
Ending Balance	\$17,773.89

Krista presented the current month financials. Receipts contain approximately \$7,000 in receipts from various fundraisers that need to be moved to individual trip accounts which will be done by end of the week. The discussion moved to spirit wear apparel invoices. There is some concern that there was an overpayment as Boosters paid as well as the school. Jill will follow up to ensure the issue is appropriately addressed. Krista also highlighted the \$200 expense for Bergner's stating this was seed money for the coupon sales and will be returned when the fundraising closes out.

Director's &/or Liaison's Reports:

Jen Reece (Choir): Jen handed out her directors report and verbally went through some highlights (1) Mid-Illini Madrigals will take place November 21st at DHS. Four schools will be in attendance. Jen made a request for the Boosters to support with the cookie reception.

Charles Webber made a motion to provide \$100 for treats & supplies, which was seconded by Dianne Klumpe. Motion passed.

(2) 23 chorus students will be representing DHS on November 12th, lunch money is needed which was also requested in October – request was not denied, (3) November will be move the castle and trailer drivers are needed – Charles Webber volunteered to drive one trailer, (4) the cheesecake order is targeted to arrive on Friday and parents are need to sort and send home with students. See her report for specific details.

Jason Shea/Jill Potts (Band/Orchestra): Jason & Jill provided an update on the number of students that got through to district - 16 strings and 7 Band.

Robin Hunt (Theater): Robin provided an update via email which Brian read. The performance dates for the Winter Musical, Big Fish, are January 20-22. Friday performance is at 7:30 p.m. and the Saturday – Sunday are at 2 p.m. Rehearsals started this week and set construction will start in December. Positive reviews received on the fall play in October.

Lisa Lewis (Public Relations): Lisa provided an update via email which Brian read. Lisa noted that \$240 was collected from the CD/DVD fundraiser and that she renewed the website domain name and will turn the invoice in. The renewal was less than \$30.

Dianne Klumpe (Fundraising): Dianne informed the group that the Whole Note plaque was now hung up thanks to Mr. Shea and all the season passes & decals have been distributed. She informed the group that the third quarter Kroger fundraisers netted the Boosters \$600 with 54 total families signing up. Green sales have closed with the following metrics: 328 packets sent out and 71 returned (22% participation rate); 235 items sold for \$6,000 in revenue; and \$180 in outright donations. Dianne will provide the names and profit to be moved to the individual trip accounts to Krista.

New Business/Unfinished Business:

Brian mentioned that the special Finance committee was formed to develop financial guidelines. The next Music Boosters meeting will be held December 6th at 7:00 pm.

Dianne Klumpe made a motion to adjourn the meeting and Charles Webber seconded. The meeting was adjourned by President Brian Jensen at 7:35 pm.

Respectfully Submitted,

Michelle Gross
Secretary, 2016-2017