

Dunlap High School Music & Theater Boosters Meeting

Minutes for October 4, 2016

Attendance:

Board Members present included:

Officers: Brian Jensen, Tim Roberts, Krista Hoerr, Michelle Gross;

Committee Chairs: Lisa Lewis, Dianne Klumpe, Leah Crosman, Charles Webber, Frandy Raso;

Director's in attendance: Robin Hunt, Jen Reese

Others in attendance: Mandy Bennett, Julie Henley

Call to Order: The regular monthly meeting was called to order by President Brian Jensen at 7:03 pm in the DHS Town Center.

Secretary's Report: The District office was contacted about filing the meeting minutes. Michelle will send the approved minutes to Greg Crider monthly. The meeting minutes from September were presented highlighting some differences in the format (naming conventions, bullet points) from the previous year. The minutes were also available for viewing on-line. Leah Crosman motioned to approve with no modifications and was seconded by Frandy Raso.

Treasurer's Report:

Beginning Balance	\$13,354.43
Receipts	19,456.00
Expenses	<u>19,131.86</u>
Ending Balance	\$11, 178.57

Krista presented the current month financials which included a payment to Bob Rogers Travel for the chorus trip. The next payment to Bob Rogers Travel is in March. There are 22 students who are outstanding in making the last installment due on 9/30/16 and 3 of the chaperones have made payments. The credits for the candy sales have not been moved to the trip account. The next student installment is due 11/20.

There was continued discussion on the cost of the buses and the Boosters contribution. Multiple comparisons were presented on the cost. Many of those present contributed different pieces of information to help understand the whole picture. As a result, the discussion turned to addressing and agreeing to a budget earlier and communicating to the various groups what has been approved at what dollar level.

Brian elaborated that the Board currently does not have financials guidelines that are communicated upfront and proposed organizing a committee to develop the guidelines. A question was raised on when the guidelines would go into effect. Brian responded that any changes or recommendations would likely go into effect for the 2017-2018 school year rather than the current year. Leah Crosman volunteered to be part of the group and it was requested that Krista also participate due to her background knowledge of the organization and historical expenditures.

Final comment was that the current budget shows a deficit of a little over \$3,000 so we need to ensure we are collectively keeping an eye on revenue & expenses.

Director's &/or Liaison's Reports:

Jen Reece (Choir): Jen handed out her directors report and verbally went through some highlights (1) the various fund raising activities that were available for trip year and where parent help is need to help organize, (2) the overall results for ILMEA, (3) November will be move the castle and trailer drivers are needed, (4) request that Boosters again pay for student lunches at the ILMEA at the Music & Jazz Festival in November. Additionally, Jen had cheese cake to sample for the fundraiser that will take place from Oct 12-24. See attached report for specific details.

Leah Crosman (Band): Leah commented that the invitational that was hosted by DHS ran smoothly. However, the number of participating schools was down for a few reason (Limestone Invitational, one school pulled out last minute for personal reasons). There are a few more field shows coming up (i.e. – Metamora, SIU)

Robin Hunt (Theatre): Robin commented that the fall play was going on this Thursday & Friday (Oct 6-7). There will be a week off before the workshops for the musical “Big Fish” start. The dates and times of the workshops & auditions will be available within a week after coordinating with Jill Potts.

Lisa Lewis (Public Relations): Lisa mentioned that she has everything updated on the website that was not previously updated. The use of the Volunteer spot ensured that the Band Invitational had the needed help to run smoothly. She also mentioned a positive story regarding the difficulties of one school in getting to the invitational on time as a result of a broken down bus and realizing they forgot to pack their uniforms. Our DHS staff pulled together and provided them with uniforms & flags to be able to compete as well as donating some old uniforms to them as well.

Dianne Klumpe (Fundraising): Dianne informed the group that the decision was made to move forward with Greenview to supply this year's greens. A few key factors that were considered (1) the product, cost & profit were similar, (2) no minimums are required, (3) pick up would be offered at Greenview for multiple days & times rather than a parents house, (4) Boosters would be supporting a local business and (5) Boosters can return Sherwood Forest Farms and there is no penalty. First pickup would be the week after Thanksgiving. However, a question was raised on whether there could be a time the weekend of Thanksgiving as many families begin to decorate. Dianne will look into this. Sales start next week and will be open for two weeks.

Dianne also informed the group that the auto decals and season passes are being printed out this week and will be available for the first concert. The Whole Note donor plaques is finished and she will speak to the office on where it can/should be hung. Lastly she informed the group that Nathan Ruby was planning the first restaurant fundraiser at Panera and will work with Lisa to get the word out.

New Business/Unfinished Business:

There was no new or unfinished business. The next Music Boosters meeting will be held November 1st at 7:00 pm.

Dianne Klumpe made a motion to adjourn the meeting and Leah Crosman seconded. The meeting was adjourned by President Brian Jensen at 7:54 pm.

Respectfully Submitted,

Michelle Gross
Secretary, 2016-2017