

## Dunlap High School Music & Theater Boosters Meeting

### Minutes for October 3, 2017

#### Attendance:

Board Members present included:

Officers: Brian Jensen, Ken Erdman, Leah Crosman, Michelle Gross;

Committee Chairs: Brenda McFadden, Tim Roberts, Tonya Fant, Suzi Finkenbine

Director's in attendance: Jill Potts, Jen Reece

Others in attendance: None

**Call to Order:** The regular monthly meeting was called to order by President Brian Jensen at 7:04 pm in the DHS Town Hall.

**Secretary's Report:** Michelle stated that a draft of the minutes was email out and did not receive any requests for corrections or updates. Tonya motioned to approve which was seconded by Suzi.

**Treasurer's Report:** Leah reviewed the two Treasurer reports -

Beginning Balance	\$10, 596.37
Receipts	2,611.16
Disbursements	<u>(667.83)</u>
Ending Balance	\$12,539.70

1. Donations/Dues – remain down compared to last year.
2. Rebate escript was received - unclear who or when this was set up
3. Still working on the on-line process as we are unable to use the same account as lunches as the funds go to different 501c3's.

**Vice President Report:** None

**President Report:** Brian reviewed the yearly goals

1. Need to update by-laws before the end of the year
2. Review & adopt 501c3 practices that are relevant
3. Improvements in the budget process to be prepared for next year's registration process.

#### Director's &/or Liaison's Reports:

Band (Suzi Finkenbine):

1. Senior night is 10/6 at the football game and Band recognition night is 10/24
2. Two completed invites since last meeting: Dunlap and Morton.
3. Three upcoming invites: Limestone, ISU and SIU

Choir (Mandy Bennett):

1. The first concert is coming up on October 12<sup>th</sup> with two performances (1:45 and 7 p.m.), concerned about the parking for the afternoon time and who is taking donations at the door.
2. The Whole Note and Theater plaques have been moved from the wall into the Trophy case; unsure what will be done with the Piano plaque at this time.
3. IMEA is November 11<sup>th</sup> and we provide money for lunches (\$8 off campus, \$6 on campus) which is what we've done in the past.

## **Dunlap High School Music & Theater Boosters Meeting**

### **Minutes for October 3, 2017**

Orchestra (Brenda McFadden): Brenda commented that there was a concert on 10/16.

Public Relations (Tim Roberts):

1. Website continues to be updated as needed,
2. Request for volunteers at chorus events for pictures, Jen sent out an email and had one individual express interest.

Fundraising (Tonya Fant):

1. Haven't heard much from the restaurant fundraising sub-chair. But would follow up to get firm dates for events that can be communicated to the broader group
2. Discussion on expanding spirit wear to all of M&T Boosters. If there is interest and a volunteer can manage it than no one was opposed.
3. Discussion on whether Boosters should consider Script; has been done in the past but once the sub-chair left there was no one to continue the efforts, no one was opposed if there was a volunteer to take it on
4. Sub-chair for Greens has been identified (Laura Turner). Booster will be utilizing Greenview again, but there will be a quick turnaround needed on orders.

**New Business/Unfinished Business:** None

Suzi made a motion to adjourn the meeting and Tim seconded. The meeting was adjourned by President Brian Jensen at 7:54 pm.

Respectfully Submitted,  
Michelle Gross  
Secretary, 2017-2018