**Attendance:**

Board Members present included:

Officers: Brian Jensen, Ken Erdman, Leah Crosman, Michelle Gross;

Committee Chairs: Charles Webber, Mandy Bennett, Tim Roberts

Director’s in attendance: Jill Potts

Others in attendance: Susan Colombo, KaiAnn Holt, Leslie Brown, Oula Alhabian/ Kherallah

**Call to Order:** The regular monthly meeting was called to order by President Brian Jensen at 7:05 pm in the DHS Town Hall.

**Secretary’s Report:** Michelle took attendance and announced there was a quorum. She indicated that she had mailed out a draft of the minutes and received no commentary. She then highlighted points from the minutes. No corrections or updates were commented. Charles Webber motioned to approve which was seconded by Tim Roberts

**Treasurer’s Report:**

Beginning Balance $6,463.50

Receipts 3,183.79

Disbursements (494.87)

Ending Balance $9,152.42

Leah reviewed the two Treasurer reports. She commented that there hasn’t been a lot of activity yet - (1) to date, dues are down compared to last year which is attributed to the change in the school registration process; and (2) profit on signs was better than projected by ~100. Leah relayed that she is working through the process of registering our organization in “my school bucks” for the DHS community to be able to donate on-line during the registration process.

The Fundraising Chair is keeping track of the donations by level which can be shared with the Public Relations Chair for the appropriate updates on the communications sites.

**Vice President Report:** None

**President Report:** None

**Director’s &/or Liaison’s Reports:**

Band (Suzi Finkenbine): Jill shared that (1) we had a great finish at the Washington competition placing 1st for Class 5A as well as for Color Guards, (2) competitions are coming up on 9/16 in Morton and at home on 9/30 where volunteers are still needed for things to run smoothly, (3) change to the traditional homecoming schedule is that the parade will be held Thursday rather than Friday and (4) Band recognition night is scheduled for October 24th. All the dates are on the published calendar.

Theater (Charles Webber): Charles commented that the fall play (“Up the Down Staircase”) is September 28-29 at 7 p.m. The set is complete and “strike” (set teardown) is immediately following the Friday performance. The winter musical is “Anything Goes” with auditions to be held in mid-October.

Choir (Mandy Bennett): Mandy commented that the first concert is scheduled for October 12th with two performances (1:45 and 7 p.m.)

Public Relations (Tim Roberts): Tim mentioned that (1) updates have been made to the various social media spots, (2) working on the September home invitational especially pulling together the spirit wear order; and (3) the next restaurant fundraiser will be on 9/28 at Knuckles Pizza which will be communicated a week before hand.

**New Business/Unfinished Business:**

1. Fundraising discussion – those present discussed sending out another communication on the state of dues & donations that is more direct in nature to improve the response rate; it was mentioned that the Parent’s Club had extra funds that might be able to be used and Brian indicated he would speak with Suzi; discussed the selling of Bergner’s books by parents at the concerts or plays rather than signing up for a time & table at the store; there is a need to have a general coordinator for the Bergner’s option.
2. 2017-18 Budget –
   1. Leah mentioned she spoke to the accountant at Boosters USA on the budget format, our current format is adequate as it is an informal document used internally to manage rather than a formal document that is submitted for review by the auditors;
   2. Brian reminded the group that approval of the budget meant that it authorizes the payment of expenses documented and anything new would need to be approved;
   3. Brian mentioned that the expenses are underfunded this year with the inclusion of the trip chaperone savings line item as dues/donations are down.
   4. Leah mentioned that she has a draft letter for receipt requests as dues are now deductible.
   5. Suggestion that the voting of the budget be postponed until October meeting with the shortfall presented. Michelle commented that the budget is positive until you take into account the goal for putting aside money for the trip chaperones. This is a goal and not a requirement. We should vote on the budget tonight and look for opportunities at a later time for increasing dues/donations ore eliminating expenses.
   6. Charles Webber made a motion to vote on the budget as show, and Tim Roberts seconded.
   7. All present voted in favor of approving the budget.

Susan Colombo made a motion to adjourn the meeting and Tim Roberts seconded. The meeting was adjourned by President Brian Jensen at 7:59 pm.

Respectfully Submitted,

Michelle Gross

Secretary, 2017-2018