

Dunlap High School Music & Theater Boosters Meeting

Minutes for September 6, 2016

Attendance: Board Members present included:

Officers: Brian Jensen, Tim Roberts, Krista Hoerr, Michelle Gross;

Committee Chairs: Lisa Lewis, Dianne Klumpe, Linda Smith, Leah Crossman, Marni Fidler, Charles Webber, Frandy Raso;

Others in attendance: Mandy Bernett, Ronda Mathewson, Phil Raso, Lisa Smith, Ken Erdman, Brenda McFadden, and Melanie White.

Call to Order: The regular monthly meeting was called to order by President Brian Jensen at 7:01 pm in the DHS Town Center.

Secretary's Report: The meeting minutes from May were presented and could also be viewed on-line. Minutes were approved with two slight modifications that were noted in the slate of officers: (1) removal of the question marks behind Leah Crossman's name and (2) correct the spelling for Marni Fidler.

Treasurer's Report:

Beginning Balance	\$6,409.80
Receipts	6,974.63
Expenses	<u>30.00</u>
Ending Balance	\$13,354.43

Krista commented that a few trip deposits were returned to students who are no longer to participate. The returns were approved by the Board as the deposit to the charter company had not been given. The expense for the month was for a memorial for the passing of a band student's mother. Dues & Donations were up in terms of dollar amounts but remained the same in the number of families returning the forms through registration packets. There was discussion that the Chorus students have been reminded twice since the beginning of school and no new forms were received, however, it would be beneficial to ensure there is an additional reach out to the Band Students.

An update on the trailer was requested. Brian commented that no further activity has taken place on this issue for any of the individuals/groups that had orders with the trailer company.

Director's &/or Liaison's Reports:

Leah Crossman (Band): Leah commented that the first band competition will take place this Saturday, September 10, in Washington. She also informed the group that the "volunteer spot" is now SignUp.com, there was a name change but the functionality remains the same. A question was raised on whether anything was needed for the band competition. Leah indicated that they were in pretty good shape.

Marni Fidler (Orchestra): Marni mentioned that auditions for ILMEA were taking place on Wednesday and Friday. A question was asked on the rules for a freshman participating ILMEA. It was recommended to visit the ILMEA website to understand the requirements.

Robin Hunt (Theatre): Robin commented that rehearsals were underway for the fall play which has performance dates of Oct 6-7 which is a Thursday or Friday. Help is needed for set construction this weekend on Saturday at 9 am and Sunday at 1 pm.

Jen Reece (Choir): Jen hit the highlights from her report focusing on (1) the various fund raising activities that were available for trip year, (2) the first trip deposit is due in September, (3) alumni Megan Koch will be singing the National Anthem at the homecoming game, (4) there are 35 students signed up for ILMEA. See attached report for specific details.

Lisa Lewis (Public Relations): Lisa mentioned that she was experiencing difficulties posting pictures from the first football game and is still working on it. She also stated that the choir pages needed to be updated for the current year students. New pages to the site are a Thespian page and a donor page which lists those who marked they were okay with being publicized. Lastly, all the Booster meetings have been added for the first semester.

Dianne Klumpe (Fundraising): Dianne commented that the check from the Dairy Queen fundraiser was received along with the first quarterly check from the Kroger Community program. It was approximately \$400 based on 30 families participating. She also said that the information on the program has been added to the website for those that are new to the district and for new families. Auto decals and season passes are in the process of being completed based on the dues/donations received from registration. Finally, the next restaurant fundraising event is in the process of being set up.

Linda Smith (Special Events): There was general discussion about there not being a Jazzfest this year and DHS would not be hosting ILMEA in November, however, DHS is hosting the mid-Illini Madrigals in November and cookies would be needed.

New Business/Unfinished Business:

Brian led the discussion around the budget for 2016-2017 by looking at income & expenses by band, choir and theatre.

- Income:
 - Recommendation to remove the \$800 for Jazzfest based on feedback it was not taking place this year. A replacement activity is under consideration.
 - Recommendation to decrease the Chorus concert donations at the door to \$1700 from the prior year actuals. Main reason was to ensure the Boosters understood the impact of the new donation program with season passes. There was general discussion about getting the word out on the donations at the door to the various music events as these donations come straight back to the Boosters (versus how IHSA events are handled).
 - Recommendation to keep the Orchestra revenue at \$200 due to Fiddlefest which will take place Monday, October 17th.
 - Band donations will be close to last year as there is a smaller freshman class; the donation at the door might need to be better publicized.
 - Recommendation to include \$1500 for the Kroger Community fundraising. This is a conservative estimate based on the first quarter of activity. This could increase as the word gets out and more families sign up.
 - Decrease the Band Booster wear to \$200
 - Reduce the restaurant fundraising to \$500 due to the economy families may not participate as much as last year.
- Expenses:
 - Decrease Website cost to \$125
 - Keep the Ice Cream Social cost at \$500.

- Recommended to remove the piano repair of \$250. The piano case project has been picked up by another Eagle Scout and could possibly require a nominal cost for wood & other supplies.
- Recommended to keep Thespian/Theatre at \$250
- Recommended increasing the Band Bus expense to \$2,500.
- Addition of the Whole Note Plaque retained at \$200 which is the engraving fee for the plaque.
- Decrease Spring Celebration to \$250
- Increase the Chorus trip chaperones to \$6,000. Estimate \$600 per each of the 11 chaperones

Based on the above changes and discussion, a motion was moved to pass the budget with these changes. Those in attendance recognize that it is a deficit but it was noted that expenses are higher due to this being a chorus trip year. The group will be cognizant of increasing revenue and decreasing expenses as much as possible. The motion passed at 8:50 pm.

There was no unfinished business.

The next Music Boosters meeting will be held October 4th at 7:00 pm. The meeting was adjourned by President Brian Jensen at 8:51 pm.

Respectfully Submitted,

Michelle Gross
Secretary, 2016-2017

