

Dunlap High School Music and Theater Boosters – Meeting Minutes

August 3rd, 2021 – 7PM – Via Zoom Online

1. Call to order 7:04
2. Those in attendance: Ken Erdman – President, Julie Dorothy - Vice President, Tonya Fant – Secretary, Seth Davis – Treasurer, Jenni Paustian - Public Relations, Amy Bloms - Orchestra Liaison, Jenny Carmean , Geoff & Sarah Kammerer, Brian & Joni Deters, Julie & Sumesh Philip, Windy Luebbbers (requested access, but we trouble connecting by email) Directors: Jen Reece - Chorus Director
3. Officer Reports:
 - a. Secretary report- No minutes to approve
 - b. Financials Report – Money Coming in is not great because of covid and it is hard to budget the unknown. Conservative on concert donation.
Julie Philip had several questions regarding financials. Seth provided response:

How are different items funded between the different organizations, for example are there separate additional individual funds controlled by band, orchestra, etc.?

Music and Theater Boosters does not distinguish between chorus, band, or theater fundraising and expenses that flows through boosters. Each of these groups does do their own separate fundraising that is with their individual accounts at the school. Examples of their separate fundraising include Madrigals, Marching Band Invitational, Theater shows

On a related note: Regarding any donations, including restaurant nights, many of the donors require proof we are a not-for-profit organization. I have an electronic copy of the 2021 verification of tax-exempt status as a 501(c)(3) organization if you need it to secure a donation. We will receive a new certification for calendar year 2022.

Is there a separate statement of financial position?

There isn't but we only have cash so with each treasurer's report I note our current cash balance for the month and note that the balance reconciles (or if it didn't, why) to the bank statement for the month.

What trips and special projects are being accrued for? Are there schedules to back up these amounts? It looks like there is an outflow for a special project this year...what is that for?

We did have a rough estimate of expected chaperone costs based on information provided by Ms. Reece on the expected number of Chaperones for a trip out to Salt Lake City. We cover 1/2 of the chaperone cost less \$200 per chaperone that Ms. Reece is doing fundraising for. This amounts to about \$5k.

Jenni will send out Amazon and Kroger links.

Approve budget at next meeting

- c. Vice President- no report
 - d. Presidents- Open position- Jenny Carmean Chorus liaison and Sarah AND Jeff Band liaison. Elect board at next meeting.
Ken Erdman: Has spoken with Pancheros manager regarding a restaurant night. Will meet personally with him in the next couple of days to secure a date. Hope to engage them in Trivia Night as well. Major fundraisers are Holiday greens, butter braids and trivia night Possible February 26th date.
4. Director and Standing Committee Reports
- a. Band -marching band started. Oct 26th competition at DHS.
 - b. Chorus- at the thank you for Ms. Hunt students for every musical performed a recap approximately 150 in attendance. Fall Concert is a go. Trip fundraisers: cheesecake, TJ Pizza, flower power, candy bars, popcorn, poinsettias, and Casey cards. Possible Applesbees breakfast in February. Bob Rodgers is taking over Europe trip, happy with their service with other trips. Fine arts night video ready.
 - c. Orchestra- no report
 - d. Theater- Looking to replace Ms. Hunt possibly with multiple people. Thank you to Ms. Reece for putting together a memory book for Ms. Hunts 13 years of service.
5. Old Business- Cancel meetings in town center staying with Zoom.
6. New Business- none
7. Adjourned- 8:13 pm a Motion to adjourn by Julie Dorothy Seconded by Sarah Kammerer

Next meeting: September 7th at 7pm via zoom

Respectfully submitted,
Tonya Fant – Secretary
2020-2021