

Dunlap High School Music & Theater Boosters Meeting

Minutes for February 6, 2018

Attendance:

Board Members present included:

Officers: Brian Jensen, Ken Erdman, Leah Crosman, Michelle Gross;

Committee Chairs: Suzi Finkenbine

Director's in attendance: Jill Potts, Jason Shea

Others in attendance: None

Call to Order: The regular monthly meeting was called to order by President Brian Jensen at 7:02 pm in the DHS Town Hall.

Secretary's Report: Reviewed the minutes from January meeting; motion to approve made by Ken and seconded by Leah.

Treasurer's Report: Leah reviewed the two Treasurer reports (banking balances and yearly budget) -

Beginning Balance	\$11,832.51
Receipts	869.64
Disbursements	<u>0</u>
Ending Balance	<u>\$12,702.15</u>

1. Receipts –
 - a. Store Fundraiser – quarterly check from Kroger of ~\$345; ~\$400 from Bergner's, and ~\$20 from E-scrip
 - b. Restaurant Fundraiser – \$100 from Last Chance
2. Disbursements –
 - a. None
3. Tax deduction receipts were emailed out to recipients

Vice President Report: None

President Report:

1. Update on Goals
 - a. Contacted Mr. Adreon about school registration process and providing Booster information to increase dues & donations
 - i. Suzi mentioned that the Parent's Club is experiencing the same situation and that Mr. Adreon would send out a mass email with both organizations information during the registration period to assist.
 - b. 2018-19 Board Slate & Openings – Ken has volunteered for President; VP, Treasure & Secretary positions are open along with Special Events & Theater Liaison
2. Reviewed draft of by-laws
 - a. Added verbiage to provide clarity on what the organization is supposed to do
 - b. Added additional areas not before included, i.e. – conflicts of interest, which were from the Parent Booster Organization recommendation
 - c. Incorporated the role descriptions within the document

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- d. Changed the title of Public Relations Chair to Communications Chair, felt it better described the responsibilities of the position
- e. Looking for feedback and to review a second time at the March meeting before posting on the website
- 3. Fundraising discussion –
 - a. Brian, Ken & Leah have been meeting to discuss on how to handle fundraising for Trip years
 - b. Discussion on “Charms” which is used by another local school for such efforts, more information is needed to see how it works and if it is a viable alternative for DHS.

Director's &/or Liaison's Reports:

- 1. Solo & Ensemble is March 3rd
- 2. All State just finished in January; 6 orchestra were selected for Honors Orchestra which requires another audition
- 3. Contest Play & Group Interpretation have been cast and been rehearsing these last few weeks
- 4. Show Choir Lock-In is February 10th
- 5. Upcoming Restaurant Fundraisers –
 - a. Buffalo Wild Wings – February 19th
 - b. Avanti's – March 1st
 - c. Panera – April 25th

New Business/Unfinished Business: None

Leah motioned to adjourn the meeting and Suzi seconded. The meeting was adjourned by President Brian Jensen at 7:50 pm.

Respectfully Submitted,
Michelle Gross
Secretary, 2017-2018