

Dunlap High School Music & Theater Boosters Meeting

Minutes for January 9, 2018

Attendance:

Board Members present included:

Officers: Brian Jensen, Ken Erdman, Leah Crosman, Michelle Gross;

Committee Chairs: Charles Webber, Linda Smith

Director's in attendance: None

Others in attendance: Kai Ann Holt

Call to Order: The regular monthly meeting was called to order by President Brian Jensen at 7:05 pm in the DHS Town Hall.

Secretary's Report: Reviewed the minutes from December meeting; motion to approve made by Charles Webber, seconded by Linda Smith.

Treasurer's Report: Leah reviewed the two Treasurer reports (banking balances and yearly budget) -

Beginning Balance	\$10,183.76
Receipts	5,648.75
Disbursements	<u>0</u>
Ending Balance	\$11,832.51

1. Receipts –
 - a. Nothing received from myschoolbucks, Amazon Smile (quarterly process and unable to view activity) or Flipgive
 - b. Restaurant Fundraiser – no checks have come in to date from Last Chance
2. Disbursements –
 - a. None made during last month; Chorus accompanists did not request payment for December concert
 - b. Transferred \$4k to savings for trip accrual

Vice President Report: None

President Report:

1. Just item under new business
2. Draft of updated by-laws by next meeting

Director's &/or Liaison's Reports:

Theater (Robin Hunt/Charles Webber):

1. Tech Sunday this week for winter musical
2. Good parent turnout for set building, nearly complete
3. Auditions for contest play/group interpretation have been communicated
 - a. Regionals at Sterling 3/16-17
 - b. State at Peoria Civic Center 3/22-24

Public Relations (Tim Roberts): per email to Brian Jensen -

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1. Working on calendar updates
2. Posting of restaurant fundraiser at Hickory River

Fundraising (Tonya Fant): per email to Brian Jensen -

1. Restaurants –
 - a. Should receive a check from Last Chance for ~\$100. Sales were ~\$460, earning Boosters \$46. Last Chance indicated they would raise that to \$100
 - b. Hickory River on Jan 16th – 10% of all sales from 4pm – 8pm – no flyer needed
2. Miscellaneous –
 - a. Should get \$25 from Flipgive

Special Events (Linda Smith):

1. Will work with Tim to communicate needs for Fine Arts Night in April, same format as in previous years with dessert donations and help with set up.
2. Amy Windsor to help with Senior Dinner
3. Role description – was not aware of what the needs are for supporting Jazz Band; does not feel it fits with this committee chair, should fall elsewhere like fundraising or band, need to decide.

New Business/Unfinished Business:

1. Goal Update - Role Descriptions
 - a. First drafts received, wanted to discuss at a high level during this month's meeting and give everyone time to digest before February's meeting
 - b. Concern that all the detail will dissuade parents from being involved.
 - c. Need to be conscientious of including things that are needed as part of that role, not what an individual also does for other reasons.
 - d. Discussed when a Booster meeting should be cancelled and / or what the order of responsibility for running the meeting if President is not in attendance.
 - e. Suggestion made to have Spiritwear be a separate committee or sub-committee under Fundraising.
 - f. Discussed role of liaison positions which were created a few years ago.

Charles motioned to adjourn the meeting and Linda seconded. The meeting was adjourned by President Brian Jensen at 8:10 pm.

Respectfully Submitted,
Michelle Gross
Secretary, 2017-2018